Resource

TADS Educate
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Eduspot —Family Email Template

Use this template to inform your school families about the new Eduspot mobile app for Educate.

Dear Parents and Guardians,
We're excited to introduce Eduspot, our mobile app that helps you stay connected with [School Name]. Through Eduspot, you can access important school information and stay up to date with communications from the school. Follow the steps below to get started.

1. Download Eduspot
Use the link for your device:

- iPhone/iPad: Download from the App Store
- Android: Download from Google Play

2. Log in
Have access to the email address and mobile phone number registered with the school.

1. Open **Eduspot**.
2. Enter your **preferred email address registered with the school in Educate.**
3. On the next screen, select your country to set the country code, then enter your registered mobile number.
4. You'll receive a **one-time verification code by text message**. Enter this code to finish signing in.

Once signed in, you can set up a **PIN or biometric sign-in,** such as fingerprint or face recognition, for quicker access next time.

3. Allow notifications
Notifications are enabled by default in Eduspot. You can disable or re-enable them in the app. If you are not receiving notifications, also check that your device's notification settings allow notifications from Eduspot.

Need help?
If you cannot sign in, do not receive a verification code, or cannot see your child's information, please contact your school. The school can check if your contact information is up to date. Please include your name, your child's name, and a brief description of the issue. **Do not share your verification code.**

If the school has recently added or updated your account details, please allow until the following day for those changes to sync to Eduspot.

Kind regards,

[School Name / School Office]

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